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<b>10. Are Incidents Reported</b>	_____ Yes	_____ No
If yes, are they:		
(A) Reported in Written Form	_____ Yes	_____ No
(B) First Report of Injury Form (If Employee Loses Time)	_____ Yes	_____ No
<b>11. Incidents Evaluated</b>	_____ Yes	_____ No
(A) EAP Counseling Offered	_____ Yes	_____ No
(B) Other Action (Reporting Requirements, suggestions, reporting to local authorities, etc.) _____		
(C) Are Steps Taken to Prevent Recurrence?	_____ Yes	_____ No
<b>12. Floor Plans Posted Showing Exits, Entrances, Location of Security Equipment, Etc.</b>	_____ Yes	_____ No
If yes, does it:		
(A) Include an Emergency Action Plan, Evacuation Plan, and/or a Disaster Contingency Plan?	_____ Yes	_____ No
<b>13. Do Employees Feel Safe</b>	_____ Yes	_____ No
(A) Have employees been surveyed to find out their concerns	_____ Yes	_____ No
(B) Has the employer utilized the crime prevention services and/or lectures provided by the local or State police	_____ Yes	_____ No
Comments: _____		
_____		
General Comments/Recommendations: _____		
_____		

Source: [www.osha.gov](http://www.osha.gov), Elements of a Workplace Violence Prevention Program